

**Minutes of the City of Frederick  
Mayor and Board of Aldermen Regular Meeting**

September 5, 2019  
7:00 p.m.  
City Hall Boardroom

- I. Mayor Michael O'Connor presided. Present were Aldermen Kelly Russell, Derek Shackelford, Roger Wilson and Ben MacShane. Also present were City Attorney Sandra Nickols and Legislative Clerk Phyllis Hane.
- II. The Mayor led the Pledge of Allegiance.
- III. There was no invocation.
- IV. The Mayor presented a proclamation for Constitution Week, which was accepted by members of the Frederick Chapter of the National Society of the Daughters of the American Revolution.

The Mayor presented a proclamation for National Ovarian Cancer Awareness Month which was accepted by Jenny Sarnecki of the Frederick Chapter of the National Ovarian Cancer Coalition.

- V. The minutes of the August 1, 2019 Mayor and Board of Aldermen Regular Public Meeting and the August 15, 2019 Mayor and Board of Aldermen Closed Session were previously distributed. On a motion made by Alderman Wilson and seconded by Alderman Shackelford the Board voted 4-0 to approve the minutes of the August 1, 2019 Regular Public Meeting. On a motion made by Alderman Shackelford and seconded by Alderman Russell the Board approved 4-0 the minutes of the August 15, 2019 Closed Session.
- VI. The Mayor announced that a Closed Session had been held on August 15, 2019 and read into the record a summary of that session, which is attached hereto and made a part of these minutes as required under Section 3-306(c)(2) of the General Provisions Article of the Annotated Code of Maryland.
- VII. The Mayor announced several upcoming weekend events including the Festival of India at the William Talley Recreation Center and a celebration of National Recovery Month at the Carroll Creek Amphitheatre, at which the Mayor will present a proclamation. He also noted the City is working on efforts to turn parts of the City purple in conjunction with this recognition.
- VIII. During Aldermanic comments, Alderman Russell stated the City had celebrated the retirement of Jodene Mumaw, a thirty-year employee, and thanked her for her service to the City. She also noted Car Free Days will take place on September 21, 22 and 23 and

encouraged everyone to pledge to use an alternative form of transportation.

Alderman Shackelford noted it was back-to-school week and wished students and teachers a happy and successful school year.

Alderman MacShane noted he had taken his oldest child to her first day of preschool, the start on a long road of education.

IX. There were no public comments.

X. Consent Agenda

A. Agreement

On a motion made by Alderman Wilson and seconded by Alderman Russell the Board approved 4-0 consent agenda item A.1:

Approval of First Amendment to Lease Agreement with T-Mobile Northeast LLC for modification of equipment located on the Butterfly Lane Water Tower, 6262 Butterfly Lane, Frederick

XI. Public Hearing

1. On a motion made by Alderman Russell and seconded by Alderman Shackelford the Board approved 4-0 Ordinance G-19-24 to correct an erroneous reference in the "Safety in Parks" ordinance, Section 6-29 of the Frederick City Code. There were no public comments.
2. On a motion made by Alderman Russell and seconded by Alderman Wilson the Board approved 4-0 an Amendment to the Memorandum of Agreement dated August 31, 1999 with the United States Department of Justice Federal Bureau of Investigation for Renovation, Access and Use of Existing Firearms Range at Charles V. Main Training Facility. There were no public comments.
3. On a motion made by Alderman Shackelford and seconded by Alderman MacShane the Board approved 4-0 an Agreement with Vermont Systems, Inc. for recreation software. There were no public comments.
4. On a motion made by Alderman Wilson and seconded by Alderman Russell the Board approved 4-0 a purchase order to Software House International for Microsoft Office 365 in the amount of \$102,736. Public comments were received.
5. On a motion made by Alderman Russell and seconded by Alderman Wilson the Board approved 4-0 future Federal Aviation Administration Airport Improvement Program Grant #30-24-0017-Pending, "Extend Runway 5/23" in the amount of \$4,963,500 and corresponding future Maryland Aviation Administration Grant of \$275,750 and authorization for the Mayor to sign the future federal and state grant documents. There

were no public comments.

6. On a motion made by Alderman MacShane and seconded by Alderman Wilson the Board approved 4-0 a contract with Concrete General, Inc. and purchase order in the amount of \$4,540,835 for “Extend Runway 5-Phase 1” at the Frederick Municipal Airport (IFB 19-17) with one revision. The contractor’s signature line is revised to read “Concrete General, Inc”. There were no public comments.
7. The Board approved 4-0 Task Order #18 and purchase order for Delta Airport Consultants in the amount of \$449,000 for construction observation services for the “Extend Runway 5/23” project at Frederick Municipal Airport. There were no public comments.
8. On a motion made by Alderman Wilson and seconded by Alderman Russell the Board approved 4-0 Task Order #19 and purchase order for Delta Airport Consultants in the amount of \$402,000 for design services to relocate Taxiway A, for the “Extend Runway 5/23” project at Frederick Municipal Airport. There were no public comments.
9. On a motion made by Alderman MacShane and seconded by Alderman Shackelford the Board approved 4-0 Ordinance G-19-25 authorizing the sale of approximately 4.834 acres of City owned land located along Monocacy Boulevard. There were no public comments.
10. On a motion made by Alderman Wilson and seconded by Alderman Russell the Board approved 4-0 an Agreement of Purchase and Sale with Patriot Technologies, Inc. in the amount of \$682,000 for approximately 4.834 acres of City owned land located along Monocacy Boulevard. There were no public comments.
11. On a motion made by Alderman Wilson and seconded by Alderman Russell the Board approved 4-0 a five-year blended rate, fixed fee agreement for automated enforcement with American Traffic Solutions, dba Verra Mobility. There were no public comments.
12. On a motion made by Alderman Russell and seconded by Alderman Shackelford the Board approved 4-0 Ordinance G-19-26 to amend the FY 2020 Position Schedule with respect to certain positions within Communications. There were no public comments.
- XII. On a motion made by Alderman Wilson and seconded by Alderman Shackelford the Board approved 4-0 the appointment of Ronnie Osterman to Neighborhood Advisory Council 1 Coordinator for a two-year term of September 6, 2019 to September 5, 2021.
- XIII. During Aldermanic comments and new business, Alderman Russell commented that it is the efforts of people like Ms. Osterman and other volunteers that make the City a great place.
- XIV. The Mayor had no additional comments.
- XV. There were no committee reports.

XVI. There were no director reports.

XVII. There were no additional public comments.

There being no further official business, the meeting was adjourned at 8:41p.m.

Respectfully submitted,  
Phyllis Hane  
Legislative Clerk